



**SENIOR'S LETTER OF RECOMMENDATION
PERSONAL INFORMATION SHEET**

COUNSELOR: _____

NAME: _____ PHONE: _____

ADDRESS: _____ DATE NEEDED: _____

How would you like to receive your recommendation? _____ MAIL IT TO ME* _____ I WILL PICK IT UP

*If mailed, please include a stamped, addressed envelope with your request.

Do you prefer an official "sealed" recommendation or an unofficial "open" recommendation? _____

Please provide the following information to the person making your recommendation:

- a. Transcript of grades (see Registrar)
- b. Activities and employment summary
- c. Letter of Recommendation on you written by your parent (Parent Brag Sheet)
- d. A detailed answer to the questions that follow.

1. Which courses have you enjoyed the most in high school?

2. Which courses have given you the most difficulty?

3. Which specific courses or major would you like to study in college?

4. Is your high school academic record an accurate measure of your ability and potential? If no, why not?

5. Have you traveled or lived in different localities? Where? Comment on any significant travel experience(s).

6. What do you consider to be your greatest strengths?

7. What do you consider to be your greatest weaknesses?

8. How do you like to spend your spare time?

9. Please list 3 to 5 adjectives that describe you and explain why.

10. Name the accomplishments of which you are most proud and tell why:

Academic:

Personal:

11. What extra-curricular activity has been most meaningful to you? Why?

ACTIVITIES AND EMPLOYMENT SUMMARY

Graduation Year _____

Name _____

ACTIVITY	(x denotes participation)				
	Grade Level	9	10	11	12

EMPLOYMENT RECORD

Employer	Job Position	Employed From	To

PARENT "BRAG" SHEET FOR
COLLEGE RECOMMENDATION

Name of Student _____

1. What do you consider to be your child's outstanding accomplishments during the past three or four years? Why did you select these as most important?
2. In what areas has your child shown the most development and growth during the past three or four years?
3. What do you consider to be his/her outstanding personality traits?
4. If you had to describe your son/daughter in five adjectives, what would they be?
5. Are there any unusual or personal circumstances that have affected your child's educational or personal experiences?

Please feel free to use a second sheet of paper if your comments do not fit into the space provided.

Parent Signature