



Meeting: October 13, 2016

Present: Sarah Jones; Bridget McMillen; Cheri Paradis; Shelby Moffitt; Rick Snyder; Kari Henson;
Annette Johnson; Jureen Gardner

Not Present: Jody Davis; Merry Fischer

1. Greeting Call to Order 2:52
2. **Minutes**
 - a. Move to Approve: Jureen
 - b. Seconded: Sarah
3. **Correspondence**
 - a. Email from Merry Fischer (Discuss under New Business)
4. **Reports**
 - a. PE - Data Update
 - i. Finished Testing 10/13/2016
 - ii. Data is being input
 - iii. Playground Grant (Contest) - will post how to vote through various media (Website; Facebook; teachers, etc.) It is based on votes through a website.
 - b. Title Update/Budget SIP Work
 - i. SIP - Primary spotlight indicators to be submitted in October (Top 3-5).
 1. DSC1.3: Preparing teachers to support parent
 2. EE2.3: Professional development to ensure continued growth in content knowledge.
 3. FC 3.5 School familie have the opportunity for meaningful involvement in school.
 4. LDR5.1 Distributed leadership process is used to build capacity of others in the school.
 5. TL4.3: Instructional staff are engaged in analysis of student assessments aligned with standards
 - ii. Remaining indicators to be submitted by Janauary.
 - iii. Budget
 1. Parent Involvement - Increased from \$2000 to \$4000
 2. One Book projects were ordered for 3 years.
 3. Activities will be reviewed with increased budget.
 4. \$41000 of carryover, with a \$40000 cut in budget.
 5. Current staff is \$140000 (Maintain current staffing for the year)
 6. Curriculum and Materials
 - a. Phonics projgram being considered - SIPPS (K-3 Intervention Program Direct Instruction)
 - b. Moby Max for the next 5 years (we got 5 years for the cost of 2)
 - c. \$1000 to PBIS (money towards rewards and buy ins)
 7. Pastry for Parents in development
 8. STEM Grant
 - a. Putting together for kits and February STEM Night
 - c. PBIS
 - i. Reviewing current reward systems; possible changes or enhancements
 - ii. Buy In/Activity calendars are out for the first 3 months.
 - iii. Rick, Annette, and Bridget have attended Restorative Practices Training
 1. Staff instruction on community building to follow
 - d. Safety
 - i. No Updates



Jefferson Site Council
Minutes

5. Old Business

- a. Parent Elections
 - i. Letters and Peach jar sent for recruiting

6. New Business

- a. Art Display/Night and Artist of the month - *Tabled due to time*
- b. Artists in residence - *Tabled due to time*
- c. Science Fair - *Tabled due to time*
- d. Pride Night - *Tabled due to time*
- e. Sparrow Link with SMHS for Alejandro - *Tabled due to time*
- f. October 22 Garden Day**
 - i. Delivery trucks will be allowed access.
 - ii. 18 workers will be here; will work with staff and students.
 1. From Rogue Farm To School Grant
- g. Buddy Room for activities - *Tabled due to time*
- h. Parent suggesting for involvement/education**
 - i. Correspondence: Email from Merry Fischer
 - ii. Reviewed possible suggestions to incorporate within our already scheduled nights
 - iii. Will bring to staff to discuss
- i. Community/ Gift Exchange:**
 - i. Will discuss at staff meeting to debrief last years exchange
 - ii. Once staff discusses; may roll out through Student Council.

7. Meeting Adjourned 3:48

8. Next Meeting Dec. 8, 2016

Addendum to Minutes - Summary from October 7, 2016 District Training – Shelby Moffitt/Secretary

On October 7th, Jefferson Site Council attended a district training for Site Councils. We discussed the districts vision and purpose for Site Councils. While there is law and board policy to direct Site Councils, we reviewed the direction of Site Council in the school district as well as for Jefferson. The purpose of Site Council is to create meaningful site based decisions that enhances student achievement, school improvement, shared leadership, and development of staff. We reviewed our team and our goals. Our team felt we have many of the components in place. We have voted members; take minutes; bring discussions to our staff regularly. We reviewed what we needed to adjust or implement and created the following action items:

- Formalized Reelection schedule (Done Oct 7, 2016)
Every 3 years elect members starting as follows (to stagger team changes):
 - Parent (2019 – 2020) – Merry Fisher – Vice President
 - Certified (2018-2019) – Sarah Jones - President
 - Certified Intermediate (2019-2020) – Jureen Gardner
 - Certified Primary (2017-2018) – Shelby Moffitt - Secretary
 - Classified (2019-2020) - Cheri Paradis
 - Classified (2018-2019) – Jody Davis
- Site Council will facilitate and develop ideas/agenda items to support decision making that enhances our school. Will review upcoming agenda items for meetings in 2016 – 2017 year to better align with purpose of Site Council. (Sarah Jones/President 2016 – 2017 Meetings)
- Secretary will submit an annual report; minutes to District Admin; Webmaster to be posted. (Shelby Moffitt/Secretary; Minutes for each meeting; Annual Report as assigned)