



USE OF PRIVATE VEHICLE  
Driver Statement of Eligibility  
Staff Member/Adult Volunteer

NAME: \_\_\_\_\_

SCHOOL: \_\_\_\_\_

This statement attests to my having met the following criteria regarding operation of a private automobile for transportation of Medford School District 549C student for authorized purposes.

Oregon Driver License Number: \_\_\_\_\_

Vehicle Description: \_\_\_\_\_  
(Year, Make, Model, and License Plate Number)

My vehicle is covered by the following liability insurance:

Insurance Company: \_\_\_\_\_

Policy Number: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

I confirm that this insurance is at a level at least equal to the State required minimum insurance of \$25,000 per person/\$50,000 per occurrence for bodily injury liability, \$10,000 for property damage liability, and \$15,000 per person for Personal uninsured/underinsured motorist coverage.<sup>1</sup>

I confirm that my vehicle is equipped with personal safety devices for each passenger. These safety devices are in sound working order and are in compliance with District Board policy and state regulations which require:

- A child over 40 pounds or who has reached the upper weight limit for the forward-facing car seat must use a booster seat until four (4) feet nine (9) inches or eight years of age and the adult safety belt properly fits.<sup>2</sup>
- A child who is taller than four (4) feet nine (9) inches or eight years of age or older must be properly secured with a safety belt or harness.
- The vehicle will not be driven until all passengers are buckled up and properly secured.
- Children under 13 years of age are not to be seated in the front seat of a vehicle equipped with passenger-side air bags.

I confirm that to the best of my knowledge my vehicle is in sound working condition, is dependable, and safe to operate.

I declare that I have never been convicted of or pled guilty to driving under the influence of intoxicants or any other felony involving the use of a motor vehicle. I understand that I may not use a cell phone when driving, including hands free (except in an emergency). I understand that I may not smoke at any time while transporting students.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

- ✓ Attach copy of driver license and proof of insurance ID card
- ✓ Adult volunteer driver information must be kept on file at the school for one year after last driving assignment.
- ✓ Staff information must be sent to the Human Resources office for filing and authorized driver monitoring.
- ✓ All staff authorized to transport students will be enrolled in the DMV Automated Reporting system.

<sup>1</sup> In the event of a claim, the private vehicle insurance will always be primary and the driver may be personally liable for any traffic violations, accidents, or injuries that occur while using a private vehicle to transport students. District liability insurance provides limited coverage and is subject to qualifying conditions. District liability insurance may not cover driver's personal liability.

<sup>2</sup> "Properly fits" means the lap belt of the safety belt or safety harness is positioned low across the thighs and the shoulder belt is positioned over the collarbone and away from the neck.